



**Tri-Valley Regional Occupational Program**  
1040 Florence Road, Livermore, CA 94550  
Phone (925) 455-4800 • Fax (925) 449-9126

***JOINT POWERS GOVERNING BOARD***  
**Regular Board Meeting of September 11, 2024**  
**5:30 p.m. Closed Session**  
**6:00 p.m. Open Session**

**1. CALL TO ORDER / ROLL CALL – 5:30 p.m.**

Vice Chairperson Maher called the meeting to order at 5:30 p.m.

**Roll Call:**

Maher – Aye

Prusso – Aye

Pelham (Alternate for Chairperson Speck) – Aye

**2. Public Comment** on posted closed session items only

**3. ADJOURN TO CLOSED SESSION**

**A.** Discipline/Dismissal/Release (*Government Code, §45195*)

**4. CONVENE IN OPEN SESSION – 6:06 p.m.**

**A. Pledge of Allegiance**

**B. Approval of the Agenda**

The agenda was approved as written with the exception of one missing item

**C. Announcement of any reportable action taken in closed session.**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Pelham	Prusso	3	0	0	0

**C. Announcement of any reportable action taken in closed session**

There was no action taken during closed session.

**5. PUBLIC COMMENT – None**

**6. RECOGNITIONS**

Superintendent Duncan recognized Sergio Verbis, Social Science Instructor at Middle College, as the 2024 – 2025 Teacher of the Year.

**7. CONSENT CALENDAR – MOTIONS**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Maher	3	0	0	0

**A. Approval of Minutes from the Regular Board Meeting of June 12, 2024**

The Board approved minutes from the June 12, 2024, Regular Board Meeting.

**B. Approval of Bill and Salary Reports – June 1 – August 31, 2024**

The Board approved the Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary – June 1 – August 31, 2024**

The Board approved the purchase order summary which shows the encumbrances of District funds for the period noted.

**D. Approval of Memorandum of Understanding with Livermore Valley Joint Unified School District 2024 – 2025**

The Board approved the revised MOU between Livermore Valley Joint Unified School District for shared services. Costs will be reimbursed to TVROP and member district accordingly.

**E. Approval of Memorandum of Understanding with Dublin Unified School District 2024 – 2025**

The Board approved the MOU between Dublin Unified School District for shared services. Costs will be reimbursed to TVROP and member district accordingly.

**F. Approval of Disposal List of Equipment and Instructional Materials**

The Board approved to dispose of equipment and instructional materials that have reached the end of life per CA Education Code 17545.

**G. Acceptance of Donations**

The Board approved donations received up to August 16, 2024.

**8. CONSENT – RESOLUTIONS**

**Roll Call Vote:**

Prusso – Aye

Maher – Aye

Pelham – Aye

**A. Resolution No. 2024-25.1 - Signature Card – Authorized Agents Payroll Warrants and Disbursements**

The Board approved the Resolution authorizing persons named to sign warrants and approval of payments on behalf of the District.

**B. Resolution No. 2024-25.2 - Authorization for Bank Signatures**

The Board approved the Resolution authorizing persons named to sign bank documents on behalf of the District.

**C. Resolution No. 2024-25.3 - Appointment of Authorized Agents for State and Federal Applications**

The Board approved the Resolution authorizing persons named to sign State and Federal applications and documents on behalf of the District.

**D. Resolution No. 2024-25.4 – Appointment of Authorized Agents for Budget Transfers of Funds – Revenues and Expenditures**

The Board approved the Resolution authorizing persons named to sign budget working documents on behalf of the District.

- Suzanne Smith was selected for the K12 Strong Workforce Selection Committee for Round 7 of K12 SWP grant
- On September 9<sup>th</sup>, Superintendent Duncan participated for the second year as a member of the NCS Executive Board Section. Superintendent Duncan is also the NCS Alameda Superintendent Representative

**12. BOARD MEMBER REPORTS**

- Trustee Prusso – The new Superintendent has started and settling in with the new semester system.
- Trustee Pelham – Students are on Emerald High School campus! There are 900 less students on the Dublin High School campus.
- Superintendent Duncan – Thank you Mr. Maher for being a great mentor to all of us.
- Trustee Maher – I will miss the ROP Board!

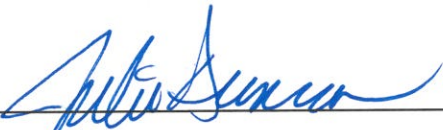
**13. ANNOUNCEMENTS**

- The next Regular Meeting of the Joint Powers Governing Board will be held December 11, 2024 at 5:30 p.m.

**14. ADJOURNMENT** – Vice Chairperson Maher adjourned the meeting at 7:03 p.m.

Submitted,

*Approved and entered into the proceedings  
of the Board this 11th day of December, 2024*

  
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Julie Duncan  
Secretary to the Board

  
\_\_\_\_\_  
Emily Prusso  
Trustee

EP/JD/rv